

## UNIT 3 – FACULTY

## Included Classifications

<u>Class Code</u>	<u>Classification Title</u>
0350	CMA Continuing Education Instructor
0351	CMA Department Chair – Cruise – Academic Year
0352	CMA Department Chair Lead Maritime Vocational Instructor – Cruise
0353	CMA Department Chair Lead Maritime Vocational Instructor – Non-Cruise
0354	CMA Department Chair Maritime Vocational Instructor – Cruise – Academic Year
0355	CMA Department Chair Maritime Vocational Instructor – Non-Cruise – Academic Year
0356	CMA Instructional Faculty – Cruise – Academic Year
0357	CMA Lecturer – Cruise – Academic Year
0358	Maritime Vocational Instructor IV – Cruise – Academic Year
0359	Maritime Vocational Instructor IV – Non-Cruise – Academic Year
0360	Maritime Vocational Lecturer IV – Cruise – Academic Year
0361	Maritime Vocational Lecturer IV – Non-Cruise – Academic Year
0362	Maritime Vocational Instructor – Cruise – Academic Year
0363	Maritime Vocational Instructor – Non-Cruise – Academic Year
0364	Maritime Vocational Lecturer – Cruise – Academic Year
0365	Maritime Vocational Lecturer – Non-Cruise – Academic Year
0391	Maritime Vocational Instructor IV – 12-month
0392	Maritime Vocational Instructor – 12-month
0393	Maritime Vocational Lecturer – 12-month
0551	CMA Department Chair – 2 <sup>nd</sup> Cruise – Academic Year
0552	CMA Department Chair Lead Maritime Vocational Instructor – 2 <sup>nd</sup> Cruise
0554	CMA Department Chair Maritime Vocational Instructor – 2 <sup>nd</sup> Cruise – Academic Year
0556	CMA Instructional Faculty – 2 <sup>nd</sup> Cruise – Academic Year
0557	CMA Lecturer – 2 <sup>nd</sup> Cruise – Academic Year
0558	Maritime Vocational Instructor IV – 2 <sup>nd</sup> Cruise – Academic Year
0560	Maritime Vocational Lecturer IV – 2 <sup>nd</sup> Cruise – Academic Year
0562	Maritime Vocational Instructor – 2 <sup>nd</sup> Cruise – Academic Year
0564	Maritime Vocational Lecturer – 2 <sup>nd</sup> Cruise – Academic Year
1195	Instructional Faculty, Director, Institute for Teaching and Learning
2158	Lecturer, Summer Term – Casual Employment Employee
2160	Instructional Faculty, Summer Term – Casual Employment Employee
2282	Department Chair, Summer Term – Casual Employment Employee

<u>Class Code</u>	<u>Classification Title</u>
2308	Lecturer, Statewide Nursing Program – Academic Year
2310	Instructional Faculty, Statewide Nursing Program – Academic Year
2320	Resident Director, International Programs – Academic Year
2321	Resident Director, International Programs – 12-month
2322	Instructional Faculty, Special Programs – For Credit
2323	Instructional Faculty, Extension – For Credit
2338	Counselor Trainee
2356	Substitute Instructional Faculty – Casual Employment Employee
2357	Instructional Faculty – Summer Session – Casual Employment Employee
2358	Lecturer – Academic Year
2359	Lecturer – 12-month
2360	Instructional Faculty – Academic Year
2361	Instructional Faculty – 12-month
2362	Demonstration Instructional Faculty – Casual Employment Employee
2364	Instructional Faculty, Overseas Contract Assignment
2365	Music Studio Instructional Faculty – Casual Employment Employee
2368	Instructional Faculty, Extra Quarter Assignment, QSYRO – Casual Employment Employee
2369	Lecturer, Overseas Contract Assignment – 12-month
2373	Head Coach – 12-month (except as amended in provision 1.4)
2374	Head Coach – 10-month (except as amended in provision 1.4)
2375	Head Coach – Academic Year (except as amended in provision 1.4)
2376	Coach – 12-month
2377	Coach – 10-month
2378	Coach – Academic Year
2379	Coaching Specialist – 12-month
2380	Coaching Specialist – 10-month
2381	Coaching Specialist – Academic Year
2382	Coaching Assistant – 12-month
2383	Coaching Assistant – 10-month
2384	Coaching Assistant – Academic Year
2387	Grant-Related/Specially-Funded Instructional Faculty – Academic Year
2388	Grant-Related/Specially-Funded Instructional Faculty – 12-month
2390	Instructional Faculty – Summer Quarter Assignment
2393	Visiting Faculty
2394	Instructional Faculty, Executive Committee, Academic Senate
2395	Instructional Faculty, Chairman, Academic Senate
2399	Instructional Faculty – Academic Year
2402	Instructional Faculty – Summer Arts Program

<u>Class Code</u>	<u>Classification Title</u>
2457	Instructional Faculty, Summer Session - State Support
2462	Vocational Instructor - Academic Year
2463	Vocational Instructor - 10-month
2464	Vocational Instructor - 12-month
2466	Vocational Instructor - Overseas Contract Assignment - 12-month
2481	Department Chair - 12-month
2482	Department Chair - Academic Year
2913	Supervising Librarian - 10-month
2914	Supervising Librarian - 12-month
2919	Librarian - 10-month
2920	Librarian - 12-month
2926	Librarian, Program Services - 10-month
2927	Librarian, Program Services - 12-month
3070	Student Services Professional, Academic-Related I - 12-month
3071	Student Services Professional, Academic-Related I - Academic Year
3072	Student Services Professional, Academic-Related II - 12-month
3073	Student Services Professional, Academic-Related II - Academic Year
3074	Student Services Professional, Academic-Related III - 12-month
3075	Student Services Professional, Academic-Related III - Academic Year
7894	Department Chair, Statewide Nursing Program - Academic Year

**UNIT 3 - FACULTY  
Excluded Classifications**

All employees found to be managerial, supervisory, or confidential within the meaning of Government Code Section 3560, et seq, including:

Class

Code    Classification Title

Coordinator, Area and Interdisciplinary Programs  
Director, Southern California Ocean Studies  
Consortium  
Director, Moss Landing Marine Laboratory

Other excluded classifications:

2363      Instructional Faculty – Extension    Non-Credit

Other employees excluded in accordance with Article 1, Recognition.

**SALARY SCHEDULE**

See <http://calstate.edu/HRAdm/SalarySchedule/salary.aspx>

**SUPERSESSION**

PLEASE SEE ARTICLE 3 – “EFFECT OF AGREEMENT” – PAGE 7

**THE CALIFORNIA STATE UNIVERSITY  
INDIVIDUAL GRIEVANCE FORM  
UNIT 3**

Name: \_\_\_\_\_

Date of Submission to Campus \_\_\_\_\_

Classification: \_\_\_\_\_

Name of Representative: \_\_\_\_\_

Department or  
Equivalent Unit: \_\_\_\_\_

Address of Rep: \_\_\_\_\_

Campus: \_\_\_\_\_

\_\_\_\_\_

Campus Telephone: \_\_\_\_\_

The named representative is an agent of CFA:  
Yes  No

Date of Informal Meeting: \_\_\_\_\_

**LEVEL OF FILING**

Level I - (Statutory and Contractual Grievances)

Date: \_\_\_\_\_

Level II - (C.O. - Contractual Grievances only)

Date: \_\_\_\_\_

Election: Pursuant to Article 10.6 of the CFA/CSU Agreement the grievant(s) elect(s) that the procedure under which this grievance shall be determined will be:

**A: The Contractual Procedure**

**B: Faculty Hearing Committee (The Statutory Procedure)**

**When Claiming a Violation of the Collective Bargaining Agreement:**

Term or terms of agreement alleged violated, misapplied or misinterpreted (provision number or numbers): \_\_\_\_\_

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**When Claiming a Violation Based Upon A Statutory Right:**

The rights alleged violated in connection with his/her job classification, benefits, working conditions, appointment, reappointment, tenure, promotion, reassignment, or the like, including but not limited to rights arising under this agreement.

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Brief description of the grounds of the grievance (including names, dates, places, times, etc., necessary for complete understanding):

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Proposed remedy:

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Response:

Level I

Level II

Grievant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**IMPORTANT NOTE:** The collective bargaining agreement requires that all grievances be filed by:

1. Personal Delivery, or
2. Certified Mail, with Return Receipt

Please provide one copy of each grievance filing and response to: (a) employee; (b) employer (level of filing); (c) CSU Campus Relations and Dispute Resolution, Office of the Chancellor, 401 Golden Shore, 4<sup>th</sup> Floor, Long Beach, California 90802-4210; (d) CFA, 300 Capitol Mall Suite # 1590 Sacramento, CA 95814.

**Semester Campus Rule:**

Must work 2 consecutive terms in prior academic year and only first 2 consecutive terms count in establishing entitlement. Fall is first term of the year.

**Semester Campus Example:**

Academic Year #1 Work Assignment				Academic Year #2 1-year entitlement if appointed in Fall?		Does AY #1 Service Count Toward 6 Years required under 12.12?	
	Fall	Spring	Summer				
1	9	6		1	1 year for 15 WTUs	1	yes
2	9	6	3	2	1 year for 15 WTUs	2	yes
3		6	3	3	1 year for 9 WTUs	3	yes
4	9			4	no 1-year entitlement	4	yes
5		6		5	no 1-year entitlement	5	yes
6			3	6	no 1-year entitlement	6	no

**Quarter Campus Rule:**

Must work 3 consecutive terms in prior academic year and only first 3 consecutive terms count in establishing entitlement. Fall is first term of the year.

**Quarter Campus Example:**

Academic Year #1 Work Assignment					Academic Year #2 1-year entitlement if appointed in Fall?		Does AY #1 Service Count Toward 6 Years required under 12.12?	
	Fall	Winter	Spring	Summer				
1	9	3	6		1	1 year for 18 WTUs	1	yes
2	9	3	6	3	2	1 year for 18 WTUs	2	yes
3		3	6	3	3	1 year for 12 WTUs	3	yes
4	9	3			4	no 1-year entitlement	4	yes
5		3	6		5	no 1-year entitlement	5	yes
6			6	3	6	no 1-year entitlement	6	yes
7	9				7	no 1-year entitlement	7	no
8				3	8	no 1-year entitlement	8	no